



BRUHAT BENGALURU MAHANAGAR PALIKE

Office of the Chief Commissioner, NR Square, Bengaluru-02

ADVISORY IN VIEW OF COVID-19

Closed workplaces/industries

1. Staff Strength:
 - All production units//industries should ensure that the staff strength should be maintained at 50%.
 - Garment manufacturing industries should ensure that the staff strength should be maintained at 30%.
2. Based on the size of the industries, working hours can be divided into appropriate shifts, to avoid crowding.
3. Floor areas, railings, door handles/knobs, machines/equipments and any such surface likely to be touched by employees to be cleaned using Sodium Hypochlorite, bleaching powder or any effective disinfectant for maintaining the highest level of sanitation and hygiene.
4. Care and attention need to be given to all employees and housekeeping staff and ensure to provide them with necessary soap /sanitizer/liquid soap dispenser for periodic handwashing.
5. Any crèche facilities in the establishment must be closed in view of the high risk to children.
6. The owner(s)/management shall ensure adequate ventilation inside the working area.
7. All employees should be encouraged to be fully vaccinated, to reduce the transmission in the workplace.
8. Lifts are closed spaces and potential source of infection to others
 - a. The owner and management should sanitize the lift surfaces periodically.
 - b. Sanitize the Lift Operating buttons by regular cleaning.
 - c. People using the lift to wash hand using soap water or hand sanitizer after every usage necessarily.
 - d. Not to touch eyes or nose or face after touching these surfaces without washing hands.
9. Sanitation and Cleaning of the industry/workplace periodically would be the **mandatory responsibility** of the owner(s)/management of such establishments.
10. Any employee/staff reporting symptoms of fever, cough, cold or respiratory distress should be granted sick leave and advised to seek **medical attention** promptly.

11. Informative, Educative & Communicative materials approved by Government shall be made available in soft copies, which can be printed and displayed in the premises to create awareness (don't print flex banners).



Chief Commissioner
Bruhat Bengaluru Mahanagara Palike

Help us to Help you. Let us fight COVID-19 together

Stay Home, Be Safe

All the Guidelines and Advisories are available at State Health and Family welfare department

Website: <https://karunadu.karnataka.gov.in/hfw/kannada/Pages/nCov-iec.aspx&www.mohfw.gov.in>